

**List of Acceptable Documents (100 points minimum required)**

Identification Document	Points	Please Tick
Irish Driving Licence	80	
Irish Public Services Card	80	
Passport (from country of citizenship)	70	
Irish Certificate of Naturalisation	50	
Birth Certificate	50	
Garda National Immigration Bureau (GNIB) Card	50	
National Identity Card for EU   EEA   Swiss Citizens	50	
Irish Driving Licence or Learner Permit (old paper format)	40	
Employment ID		
<ul style="list-style-type: none"> <li>ID card issued by Employer (with name and address)</li> </ul>	35	
<ul style="list-style-type: none"> <li>ID card issued by Employer (name only)</li> </ul>	25	
Letter from Employer (within last two years)		
<ul style="list-style-type: none"> <li>Confirming Name and Address</li> </ul>	35	
P60   P45 or Payslip (with home address)	35	
Utility bill e.g. gas, electricity, television, broadband (must not be less than 6 months old. Printed online bills are acceptable. Mobile phone bills are not acceptable)	35	
Public Services Card   Social Services Card   Medical Card	25	
<ul style="list-style-type: none"> <li>With Photograph</li> </ul>	40	
Bank/Building Society/Credit Union Statement	35	
Credit   Debit Cards   Passbooks (only one per institution)	25	
National Age Card (issued by An Garda Síochána)	25	
Membership Card		
<ul style="list-style-type: none"> <li>Club, Union or Trade, Professional Bodies</li> </ul>	25	
<ul style="list-style-type: none"> <li>Educational Institution</li> </ul>	25	
Correspondence		
<ul style="list-style-type: none"> <li>From an Educational Institution   SUSI   CAO</li> </ul>	20	
<ul style="list-style-type: none"> <li>From an Insurance Company regarding an active policy</li> </ul>	20	
<ul style="list-style-type: none"> <li>From a Bank/Credit Union or Government Body or State Agency</li> </ul>	20	
<b>CHILDREN UNDER 18 YEARS (16+) (any one of the following)</b>		
Passport (from country of citizenship)	100	
Birth Certificate (copy)	100	
Written statement by the Principal confirming attendance at educational institution on a letter head of that institution	100	
<b>RECENT ARRIVAL IN IRELAND (less than 6 weeks)</b>		
Passport	100	
<b>Vetting Subject is unable to achieve 100 points**</b>		
Affidavit witnessed by a Commissioner for Oaths	100	
<b>TOTAL POINTS</b>		

**Guidelines for completing Vetting Invitation Form (NVB 1)**

Please read the following guidelines before completing this form.

**Miscellaneous**

The Form must be completed in full using **BLOCK CAPITALS** and writing must be clear and legible.

The Form should be completed in ball point pen.

Photocopies will not be accepted.

All applicants will be required to provide documents to validate their identity.

If applicant is under 18 years of age, a completed NVB 3 – Parent/Guardian Consent Form will be required. Applicant must be at least 16 years of age at time of application.

Please note that where the applicant is under 18 the electronic correspondence will issue to the Parent/Guardian. This being the case, the applicant must provide their Parent/Guardian Email address on this form.

**Personal Details**

Insert details for each field, allowing one block letter per box.

For Date of Birth field, allow one digit per box.

Please fill in your Email Address, allowing one character/symbol per box. This is required as the invitation to the e-vetting website will be sent to this address.

Please allow one digit per box for you contact number.

The Current Address means the address you are now living at.

The Address fields should be completed in full, including Eircode/Postcode. No abbreviations.

**Role Being Vetted For**

The role being applied for must be clearly stated, e.g. Underage Coach / Chairperson for Schoolboy Club / Under 16's Manager. Generic terms such as "Volunteer" will not suffice.

**Name of Organisation**

The applicant should provide the name of the Club, League, National Body and/or Provincial Association in the "Name of Organisation" field.

**Declaration of Application**

The applicant must confirm their understanding and acceptance of the two statements by signing the application form at Section 2 and ticking the box provided.

